

Pre-interview Planning, Opening Strategies, Answering Strategies, Interview through Tele-conference & Video-conference and Mock Interviews.

Minimum Hardware Requirement:

Advanced English Communication Skills (AECS) Laboratory shall have the following infrastructural facilities to accommodate at least 35 students in the lab:

- **Spacious room with appropriate acoustics**
- **Eight round tables with five movable chairs for each table.**
- **Audio-visual aids**
- **LCD Projector**
- **Public Address system**
- **Computer with suitable configuration**

Suggested Software: The software consisting of the prescribed topics elaborated above should be procured and used.

- **Oxford Advanced Learner's Compass, 8th Edition**
- **DELTA's key to the Next Generation TOEFL Test: Advanced Skill Practice.**

REFERENCES:

1. Kumar, Sanjay and Pushp Lata. *English for Effective Communication*, Oxford University Press, 2015.
2. Konar, Nira. *English Language Laboratories – A Comprehensive Manual*, PHI Learning Pvt. Ltd., 2011.